AUTHOR GUIDELINE

General comment:	
Abstract (About 350 words)	**Purpose** Include the objective that the research intents to cover ……………………… **Methodology** Include the research design, the sources of the information and the technique of analyzing the information collected from the literature ………………………… **Findings** The findings should be summarized in line with the objective.………………… **Unique contribution to theory, practice and policy:** The recommendations should focus on how the study contributes to theory, practice and policy ………… …………………………… **Keywords** Include Keywords …………………………
Background information:	**General Background** Include the general background of the study should not be more than 2 pages **Problem statement** Include the problem that have triggered the author to conduct the research …………….……………
Literature/Theoretical Framework *(This section can also be in the background depending of the format adopted by the author)*	**Current citations** Apply up to date and relevant citations ……………………… **Relevance of the theories** Mention the theory that informed the study.……………………………… **Display of research gaps and potential hypotheses/research questions arising from the gaps** Demonstrate the research gaps abound from the previous research done. This can be demonstrated by showing the conceptual, contextual and methodological gaps………………….
Materials and methods: This should be a paragraph	**Research Design** Indicate the research design. The design elaborate the process that the author have used to gather the findings and the reason for the choice of the research design …………………………………………………… **Data collection Instruments (type & method of validation)** Mention the tools used in the analysis …………………… **Data analysis and Presentation** Indicate how the data was analyzed and presentation methods adopted ………………………………………………………………
Results:	**Relevance of the findings** The findings should be relevant and in tandem with the purpose of the study.

	....
	Corroboration with Literature
	Literature collaborate the findings...…… ………………
	....
Discussion:	**Discussion/Summary in line with the objective(s)**
	The discussion should be relevant and on point in relation to the analysis done……
	....
	Conclusions
	The conclusions should be in line with findings
	....
	Recommendations
	Contribution to theory, policy and practice
Bibliography/ References/Appendices:	**APA formatting and listing**
	The referencing should be APA. And should be only one appearing on the body text
	....

Sample manuscript outline

Times New Roman; Size-16; Line Spacing: single spacing; Paragraph Spacing: Above paragraph-10pt, Below paragraph-10pt

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Abstract (Below 350 words)

Purpose: …………………………………………………………………………..

Methodology: …………………………………………………………………..

Findings: …………………………………………………………………………

Unique contribution to theory, practice and policy: ………………………………….

Keywords: *Smart, Entrepreneurship, Innovation* (3 to 5 key words-Italicized)

1. Heading 1 (CAPITAL LETTERS- Paragraph Spacing: Above paragraph-15pt, Below

paragraph-5pt)

……… . **(line spacing: singe spacing-: Paragraph spacing: Above paragraph-5pt, Below paragraph-5pt)**

1.1 Heading 2 (Title Case- Paragraph Spacing: Above paragraph-5pt, Below paragraph-5pt)

………. **(line spacing: singe spacing-: Paragraph spacing: Above paragraph-5pt, Below paragraph-5pt)**

1.1.1 Heading 3 (Title Case- Paragraph Spacing: Above paragraph-5pt, Below paragraph-5pt)

……. **(line spacing: singe spacing-: Paragraph spacing: Above paragraph-5pt, Below paragraph-5pt)**

References (APA format)

Geoffrey, S. & Kim, M. (2015). Journal article writing *International Journal of Entrepreneurship and Project Management.* Vol. 1.Issue 1(1). pp 1-13

Table 1: Response Rate

Introduce table (APA Format)

Response	Frequency	Percent
Returned	174	77.3%
Unreturned	51	22.7%
Total	**225**	**100%**

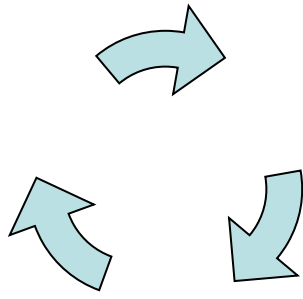Description for the contents of above table

Introduce the figure

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Figure 1: Flow chart

Description for the contents of above table